American Historical Association Records A Finding Aid to the Collection in the Library of Congress



Manuscript Division, Library of Congress Washington, D.C. 2022

Contact information: https://hdl.loc.gov/loc.mss/mss.contact

Catalog Record: https://lccn.loc.gov/mm79010686

Additional search options available at: https://hdl.loc.gov/loc.mss/eadmss.ms014082

Prepared by Manuscript Division Staff

Finding aid encoded by Library of Congress Manuscript Division, 2014 Revised 2022 September

Collection Summary

Title: American Historical Association Records Inclusive Dates: 1884-1986 ID No.: MSS10686 Creator: American Historical Association Extent: 364,000 items Extent: 1,155 containers plus 1 oversize Extent: 464.4 linear feet Language: Collection material in English Location: Manuscript Division, Library of Congress, Washington, D.C. LC Catalog record: https://lccn.loc.gov/mm79010686

Summary: National professional association for historians. Correspondence, minutes of meetings, manuscripts of published and unpublished articles, reports, notes, resolutions, legal briefs, membership cards and lists, administrative files, subject files, financial records, printed matter, and other records reflecting the association's history and its development of programs stimulating scholarly historical research and activities. Includes files of the secretary and executive secretary, treasurer, executive director, Executive Council, Historical Service Board, and various divisions and committees, as well as editorial files of the *American Historical Review*.

Selected Search Terms

The following terms have been used to index the description of this collection in the LC Catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically.

People

Abernethy, Thomas Perkins, 1890-1975. Adams, Herbert B. (Herbert Baxter), 1850-1901. Andrews, Charles McLean, 1863-1943. Bailey, Thomas Andrew, 1902-1983. Bancroft, Frederic, 1860-1945. Bancroft, George, 1800-1891. Beard, Charles A. (Charles Austin), 1874-1948. Beard, Mary Ritter, 1876-1958. Becker, Carl L. (Carl Lotus), 1873-1945. Bemis, Samuel Flagg, 1891-1973. Bolton, Herbert Eugene, 1870-1953. Buck, Solon J. (Solon Justus), 1884-1962. Burt, Alfred LeRoy. Craven, Avery, 1885-1980. Curti, Merle (Merle Eugene), 1897-1996. Dunning, William Archibald, 1857-1922. Fairbank, John King, 1907-1991. Fay, Sidney Bradshaw, 1876-1967. Ford, Guy Stanton, 1873-1962. Ford, Worthington Chauncey, 1858-1941. Fox, Dixon Ryan, 1887-1945. Gershoy, Leo, 1897-1975. Gibson, Charles, 1920-1985. Gottschalk, Louis Reichenthal, 1899-1975. Hanke, Lewis. Hart, Albert Bushnell, 1854-1943. Hayes, Carlton J. H. (Carlton Joseph Huntley), 1882-1964. Jameson, J. Franklin (John Franklin), 1859-1937. Leland, Waldo Gifford, 1879-1966.

Link, Arthur S. (Arthur Stanley), 1920-1998. Malone, Dumas, 1892-1986. May, Ernest R. McCoy, Donald R. McNeill, William Hardy, 1917-2016. Merk, Frederick, 1887-1977. Morison, Samuel Eliot, 1887-1976. Morris, Richard B. (Richard Brandon), 1904-1989. Morris, William Alfred, 1875-1946. Munro, Dana Gardner, 1892-1990. Owsley, Frank Lawrence, 1928-Palmer, R. R. (Robert Roswell), 1909-2002. Parry, J. H. (John Horace), 1914-1982. Paxson, Frederic L. (Frederic Logan), 1877-1948. Pelzer, Louis, 1879-1946. Perkins, Dexter, 1889-Phillips, Ulrich Bonnell, 1877-1934. Pinkney, David H. Pratt, Julius W. (Julius William), 1888-1983. Ramsdell, Charles W. (Charles William), 1877-1942. Randall, J. G. (James Garfield), 1881-1953. Robinson, James Harvey, 1863-1936. Schlesinger, Arthur M. (Arthur Meier), 1888-1965. Schlesinger, Arthur M., Jr. (Arthur Meier), 1917-2007. Schuyler, Robert Livingston, 1883-1966. Seymour, Charles, 1885-1963. Shafer, Boyd C. Stephens, H. Morse (Henry Morse), 1857-1919. Turner, Frederick Jackson, 1861-1932. Whitaker, Arthur Preston, 1895-1979. Wright, Gordon, 1912-2000.

Organizations

American Council of Learned Societies. American Economic Association. American Historical Association. American Historical Association. Commission on the Social Studies. American Historical Association. Committee on Women Historians. American Historical Association. Historical Service Board. American Historical Association. Public Archives Commission. American Political Science Association. Macmillan Company. Service Center for Teachers of History. Social Science Research Council (U.S.) Society of American Archivists. United States. National Archives and Records Service--Buildings.

Subjects

Academic freedom. Archival resources. Archives--United States. Archivists--Training of. Historians. History--Periodicals. History--Research. History--Societies, etc. History--Study and teaching. Learned institutions and societies--United States--Publishing. Museum curators--Training of--United States. Scholarly publishing--United States. Social sciences--Societies, etc. Social sciences--Study and teaching--United States. Women historians. Women--History.

Titles

American historical review. Dictionary of American biography. Guide to historical literature. Writings on American history.

Acquisition Information

The records of the American Historical Association were given to the Library of Congress in installments from 1929 to 1990. Early deposits were converted to a gift in 1955. Additional material was transferred from the National Archives in 1953.

Processing History

The records of the American Historical Association were processed in 1964, 1970, and 1980. Additions received from 1983 to 1990 were processed as Part C in 2021 by Amanda Loeb with the assistance of Colleen Benoit Kim, Emilia Schrier, Thomas Bigley, Maria Farmer, and Emily Flint. The finding aid was revised in 2010, 2014, and 2021.

Transfers

Items have been transferred from the Manuscript Division to other custodial divisions of the Library. Photographs have been transferred to the Prints and Photographs Division. Audiotapes have been transferred to the Motion Picture, Broadcasting, and Recorded Sound Division. All transfers are identified in these divisions as part of the records of the American Historical Association.

Related Material

Related collections in the Manuscript Division include the records of the American Council of Learned Societies.

Copyright Status

The status of copyright in the unpublished writings of American Historical Association is governed by the Copyright Law of the United States (Title 17, U.S.C.).

Access and Restrictions

The records of American Historical Association are open to research. Researchers are advised to contact the Manuscript Reading Room prior to visiting. Many collections are stored off-site and advance notice is needed to retrieve these items for research use.

Preferred Citation

Researchers wishing to cite this collection should include the following information: Container number, American Historical Association Records, Manuscript Division, Library of Congress, Washington, D.C.

Administrative History

The American Historical Association (AHA), founded in 1884, is a professional organization charged with providing leadership in the historical discipline and promoting the study and teaching of history. The association supports its mission by defending academic freedom, developing professional standards, supporting innovative scholarship and teaching, and endeavoring to sustain and enhance the work of historians. At the time of the organization's founding, leading academics recognized a need to establish high professional standards for historical training and research. In 1889, the association was incorporated by an act of Congress in Washington, D.C., where its office was established. Herbert Baxter Adams served as the first secretary and Andrew Dixon White was chosen as the first president. The role of secretary would later be assumed by the executive director. The Council is the main governing body of the association, with the divisions and committees also carrying out work and recommending AHA policy. The primary publication of the association is the American Historical Review, which it began subsidizing in 1898 and assumed formal control over in 1915. Other significant publications include Writings on American History, several editions of the Guide to Historical Literature, and Perspectives, the Association newsletter.

Scope and Content Note

The records of the American Historical Association span the years 1884-1986. The records are divided into three parts that overlap chronologically. Part A represents accessions received from the association prior to 1963. It covers the period 1884-1962 and contains the largest share of the association's early records. Part B consists of material received by the Library of Congress from 1964 to 1975 and encompasses the years 1907-1974, with the bulk of the material dating from the mid-1950s to 1970. Part C consists of materials transferred to the Library from 1983 to 1990 and dates from 1954 to 1986, with the bulk of the material dating from 1966 to 1986. In addition to some mingling of dates, the three parts are interrelated by subject, activity, and organization. Part A is arranged in eight series: Secretary's File I, Treasurer's File, Executive Council File, *American Historical Review* File, Historical Service Board File, Committees and Related Organizations, Miscellany, and Secretary's File II. Part B is organized in eight series: <u>American Historical Review</u> File, Secretary's File, Committees and Related Studies, Service Center for Teachers of History, Treasurer's File, and Oversize. Part C is arranged in seven series: Administrative File, Committees and Delegates, Divisions, General Correspondence, Prizes and Awards, Publications, and Women Historians and Women's History.

The collection as a whole consists of correspondence, notes, minutes of meetings, financial records, manuscripts of published and unpublished articles, reports, membership cards and lists, resolutions, legal briefs, and printed matter. The records illustrate the association's growth and development as the leading scholarly group for American historians. Research in the records should be supplemented by a reading of the printed *Annual Reports* that are not a part of the collection.

The American Historical Association was founded to stimulate historical writing and studies in the United States through the promotion of various historical activities. The early association records indicate the extent of that interest primarily through the correspondence of the association's secretary who operated on a voluntary, part-time basis. In 1934 the association officially established a permanent, though still part-time, executive secretary to handle the increasing bulk of administrative work. The original secretary's office continued until 1940. In 1941, the executive secretary became a full-time position headquartered in Washington, D.C. Thereafter, the main activities of the association were directed from that location.

The <u>Secretary's File I</u> and <u>Secretary's File II</u> in Part A, as well as the <u>Secretary and Executive Secretary's</u> File in Part B, document the multifaceted functions of the association. The secretarial files contain voluminous correspondence on the day-to-day operations of the association and include exchanges between the secretary or secretarial staff and members of the association. Each of these series also includes records on annual meetings, the production of annual reports compiled by

the secretary's office, the nomination of officers, the selection of committees, and relations with the Executive Council and the Board of Editors of the *American Historical Review*.

The earliest correspondence, reports, and minutes of meetings are located in the <u>Secretary's File I</u> and cover such subjects as the establishment of the Public Archives Commission and the association's cooperation with the American Political Science Association, the American Economic Association, and the Society of American Archivists. Also included are files relating to the establishment of the *American Historical Review* and the encouragement of noted writing projects such as the *Guide to Historical Literature, Writings on American History*, and the *Dictionary of American Biography*.

Files on various awards promoting historical scholarship are present in each of the secretarial series. The awards range from grants from the Albert J. Beveridge Fund for publication of material in United States history to the Herbert Baxter Adams Prize for work in European history to the David M. Matteson Fund used for bibliographic purposes. The activities of the association relating to other scholarly groups and to state and federal government agencies are also reflected in these series. The association's collaboration with the American Council of Learned Societies and the Social Science Research Council are fully documented. The records also reveal the association's interests in archival activities on the state and federal level. The American Historical Association encouraged the training of archivists and museum curators and promoted Department of State publications such as *Foreign Relations of the United States* and the *Territorial Papers*. In addition, there are records pertaining to the association's support for the construction of a National Archives building and the training of archivists through the American Historical Association-sponsored Public Archives Commission.

Much of the work of the American Historical Association has traditionally been conducted by committees. The <u>Committees</u> and <u>Related Organizations</u> series in Part A and the <u>Committee Files</u> series in Part B document this work although, owing to different filing systems used through the years, some of the committee records can be found in the secretarial file series. The variety of committee work is reflected in a sample of titles that include the Nomination Committee, Program Committee, Advisory Committee on the History Education Project, Anglo-American Committee on Bibliographies of British History, and Committee on Quantitative Data in History. Joint Committee for the Defense of Historians records as well as Council files chronicle the role of the association in protecting members of the historical profession in their pursuit of scholarship.

The <u>American Historical Review files in Part A</u> and <u>Part B</u> constitute major series in the collection. Correspondence among publishers, editors, authors, reviewers, and subscribers illustrate the growth of the scholarly journal. The bulk of the records relate to the content of the journal including articles, reviews, and news notes. There is also documentation on the American Historical Association's long relationship with the Macmillan Company, publishers of the review from 1895 to 1969.

The <u>Executive Council series in Part A</u> and <u>Part B</u> include correspondence, minutes, and reports on the activities of this supervisory group. Some of the records of the Council are interspersed in the secretarial series.

In the 1920s and 1930s the association sponsored the <u>Commission on the Social Studies</u> and that group's records make up a series in Part B. Included are studies, correspondence, minutes of meetings, budget data, and reports.

A major objective of the American Historical Association has been the improvement of teaching at all levels of education. In 1956, the association established the Service Center for Teachers of History that provided historical pamphlets and conferences for secondary teachers across the country. Correspondence, book orders, conference proceedings, and manuscripts of pamphlets pertaining to the center can be found in the <u>Service Center for Teachers of History</u> series in Part B.

In 1943, the Department of the Army asked the association to provide a series of study guides that the army could use in its troop information programs. The <u>Historical Service Board Records</u> series in Part A documents this joint venture through correspondence, contracts, proposals for papers, and pamphlets written by historians for use in the program.

The <u>Treasurer's File series in Part A</u> and <u>Part B</u> contain correspondence and financial records that document the association's budget from 1884 to 1969. Most financial records are located in these series, although a few records pertaining to individual groups and committees are retained with their respective committee records.

Series in Part C of the collection are listed and briefly described below. A fuller description of each series and a list of its contents can be accessed in the series descriptions within the container list.

The <u>Part C: Administrative File</u> chiefly documents the activities of the Executive Council and includes financial material and records of an internal Review Board.

The <u>Part C: Committees and Delegates</u> series consists of correspondence, membership information, votes, reports, and other records related to committee business and activities.

The Part C: Divisions series contains records of the Professional, Research, and Teaching divisions.

The <u>Part C: General Correspondence</u> series consists of correspondence with individuals, academic and professional organizations, research institutions, government entities, publishers, and other correspondents.

The <u>Part C: Prizes and Awards</u> series documents the many awards and prizes the association presented for excellence in scholarship and authorship.

The <u>Part C: Publications</u> series documents several of the American Historical Association's publications, including the Employment Information Bulletin, Perspectives newsletter, and the American Historical Review.

The <u>Part C: Women Historians and Women's History</u> series consists of material relating to women in the academic profession, as well as the study of women's history.

A sampling of names appearing in the collection include Thomas Perkins Abernathy, Herbert Baxter Adams, Charles McLean Andrews, Thomas Andrew Bailey, Frederic Bancroft, George Bancroft, Charles A. Beard, Mary Ritter Beard, Carl L. Becker, Samuel Flagg Bemis, Herbert Eugene Bolton, William J. Bouwsma, Solon J. Buck, Alfred LeRoy Burt, Avery Craven, Merle Curti, Philip D. Curtin, William Archibald Dunning, John King Fairbank, Sidney Bradshaw Fay, Guy Stanton Ford, Worthington Chauncey Ford, Dixon Ryan Fox, John Hope Franklin, Leo Gershoy, Charles Gibson, Louis Reichenthal Gottschalk, Lewis Hanke, Albert Bushnell Hart, Carlton J. H. Hayes, J. Franklin Jameson, Waldo Gifford Leland, Arthur Link, Dumas Malone, Ernest R. May, Donald R. McCoy, William Hardy McNeill, Frederick Merk, Samuel Eliot Morison, Richard Brandon Morris, William Alfred Morris, Dana Gardner Munro, Frank Lawrence Owsley, Robert R. Palmer, J. H. Parry, Frederic L. Paxson, Louis Pelzer, Dexter Perkins, Ulrich Bonnell Phillips, David H. Pinkney, Julius William Pratt, Charles W. Ramsdell, J. G. Randall, James Harvey Robinson, Arthur M. Schlesinger, (1888-1965), Arthur M. Schlesinger, Jr., Robert Livingston Schuyler, Charles Seymour, Boyd C. Shafer, H. Morse Stephens, Frederick Jackson Turner, Arthur Preston Whitaker, and Gordon Wright.

Arrangement of the Collection

This collection is arranged in twenty-three series within three parts:

Part A:

- <u>Secretary's File I, 1884-1956</u>
- <u>Treasurer's File, 1884-1954</u>
- Executive Council File, 1894-1928
- American Historical Review File, 1895-1956
- Historical Service Board File, 1943-1953
- <u>Committees and Related Organizations</u>, 1888-1962
- Miscellany, 1888-1955
- Secretary's File II, 1954-1959

Part B:

- American Historical Review File, 1954-1971
- <u>Executive Council File, 1901-1972</u>
- Secretary and Executive Secretary's File, 1907-1974
- <u>Committee Files, 1933-1975</u>
- <u>Commission on the Social Studies</u>, 1916-1933
- Service Center for Teachers of History, 1955-1970
- Treasurer's File, 1918-1969
- <u>Oversize</u>, 1941-1959

Part C:

- Administrative File, 1966-1986
- <u>Committees and Delegates, 1966-1986</u>

- <u>Divisions, 1969-1986</u>
- <u>General Correspondence</u>, 1973-1986
- Prizes and Awards, 1967-1986
- <u>Publications, 1954-1986</u>
- Women Historians and Women's History, 1971-1985

Description of Series

| Container | Series |
|--------------------|---|
| вох 1-211 | Part A: Secretary's File I, 1884-1956 |
| | Correspondence, letterbooks, circular letters, reports, minutes, meeting and conference material, programs, publications, handbooks, membership and other lists, financial records, speeches, and printed matter. <i>See also Containers</i> 474-493, Secretary's File II series. |
| | Arranged chronologically and thereunder by type of material or topic. |
| вох 212-242 | Part A: Treasurer's File, 1884-1954 |
| | Correspondence, financial account books, bank statements, cancelled checks, and other financial records. |
| | Arranged alphabetically by type of material and thereunder chronologically. |
| BOX 243-256 | Part A: Executive Council File, 1894-1928 |
| | Correspondence, reports, meeting dockets and minutes, conference material, financial records, and printed matter. |
| | Arranged alphabetically by type of material and thereunder chronologically. |
| BOX 257-381 | Part A: American Historical Review File, 1895-1956 |
| | Editorial correspondence, reports, meeting dockets and minutes, reports, papers and abstracts, contracts, financial records, and printed matter. |
| | Arranged by type of material or topic. |
| BOX 382-415 | Part A: Historical Service Board File, 1943-1953 |
| | Correspondence, memoranda, pamphlet series, financial records, and printed matter. |
| | Arranged by type of material or topic. |
| BOX 416-464 | Part A: Committees and Related Organizations, 1888-1962 |
| BOX 416-417 | American Council of Learned Societies, 1920-1927 |
| | Correspondence, reports, and printed matter. |
| | Arranged by type of material. |
| BOX 418-435 | Beveridge Committee, 1929-1962 |
| | Correspondence, memoranda, reports, meeting agenda and minutes, manuals, announcements, mailing lists, applications, contracts, financial records, schedules, and printed matter. |
| | Arranged chronologically and thereunder by type of material or topic. |
| BOX 436-438 | Carnegie Revolving Fund, 1933-1954 |
| | Correspondence, meeting records, and reports. |
| | Arranged chronologically. |
| BOX 439-440 | Dictionary of American Biography, 1923-1928 |
| | Correspondence of J. Franklin Jameson, contracts, and printed matter. |
| | Arranged alphabetically by name or type of material. |

| вох 441-443 | Foreign Archives Material, 1910-1930 |
|--------------------|--|
| | Photostatic copies and transcriptions of foreign documents, notes, reports, memoranda, and |
| | newspaper clippings. |
| | Arranged by type of material. |
| BOX 444 | Historians and the Federal Government, 1950-1957 |
| | Correspondence and committee reports. |
| | Arranged alphabetically by type of file. |
| BOX 445 | Committee on Historic Sites and Monuments, 1910-1911 |
| | Correspondence and a report. |
| | Arranged alphabetically by type of material. |
| BOX 446-450 | Littleton-Griswold Fund, 1932-1950 |
| | Correspondence, lists, orders, and financial records. |
| | Arranged by type of material. |
| BOX 451 | Nominating Committee, 1922-1954 |
| | Reports and correspondence. |
| | Arranged by type of material. |
| BOX 451-452 | Publications Committee, 1902-1927 |
| | Correspondence and reports. |
| | Arranged by type of material or topic. |
| BOX 453-457 | Program Committee, 1896-1941 |
| | Correspondence, memoranda, and printed matter. |
| | Arranged chronologically. |
| BOX 458-463 | Committee Miscellany, 1888-1950 |
| | Correspondence, memoranda, reports, minutes, proceedings, lists, registration cards, and printed matter. |
| | Arranged by type of material or topic. |
| BOX 464 | Printed Matter and Photographs, 1888-1912 |
| DOM TOT | Printed matter and photographs. |
| | Arranged by type of material and thereunder by name of individual. |
| BOX 465-473 | Part A: Miscellany, 1888-1955 |
| | Correspondence, memoranda, reports, minutes, proceedings, lists, membership statistics, |
| | ballots, legislation, resolutions, reviews, abstracts, and printed matter. |
| | Arranged by type of material or topic. |
| вох 474-493 | Part A: Secretary's File II, 1954-1959 |
| | Correspondence, memoranda, reports, minutes, programs, charter, membership lists and |
| | applications, guides, bibliographies, and printed matter. <u>See also Containers 1-211</u> , |
| | Secretary's File I series. Arranged chronologically and thereunder by type of material or topic. |
| | Analiged enrollologically and merculider by type of material of topic. |

| BOX 493-608 | Part B: American Historical Review File, 1954-1971 |
|--------------------|---|
| | Editor's correspondence, original manuscripts published, board of editors' correspondence, and financial matter. |
| | Arranged by type of material or topic and thereunder chronologically. |
| BOX 609-618 | Part B: Executive Council File, 1901-1972 |
| | Minutes, correspondence, reports, and miscellaneous petitions, notes, questionnaires, reviews, and printed matter. |
| | Arranged by type of material and thereunder chronologically. |
| вох 619-725 | Part B: Secretary and Executive Secretary's File, 1907-1974 |
| | Membership files, chronological files, and alphabetical files treating every aspect of the association's functions. |
| | Arranged by type of material and thereunder alphabetically by type of material or chronologically. |
| вох 725-765 | Part B: Committee Files, 1933-1975 |
| | Correspondence, memoranda, reports, minutes, legal briefs, programs, financial records, and printed matter. |
| | Arranged alphabetically by type of material or topic. |
| вох 766-825 | Part B: Commission on the Social Studies, 1916-1933 |
| | Central office files containing organizational records and research data collected by the commission and its subcommittees. |
| | Arranged alphabetically by type of material or topic. |
| вох 825-879 | Part B: Service Center for Teachers of History, 1955-1970 |
| | Applications for funds, general correspondence, and subject files, including manuscripts and correspondence relating to the publications of the center's pamphlets. |
| | Arranged alphabetically by type of material or topic. |
| BOX 880-900 | Part B: Treasurer's File, 1918-1969 |
| | Annual dues, annual reports and draft budgets, and miscellaneous financial correspondence, receipts, vouchers, lists, and ledgers. |
| | Arranged alphabetically by topic, committee, investment, or project. |
| BOX OV1 | Part B: Oversize, 1941-1959 |
| | Account ledger from the Americana for College Libraries Committee. Arranged and described according to the series, container, and folder from which it was removed. |
| BOX 901-925 | Part C: Administrative File, 1966-1986 |
| - | The Administrative File series chiefly documents the activities of the Executive Council, the primary governing body of the American Historical Association, including conducting business, setting policy, and managing financial and legal matters. Records include agenda and meeting minutes, committee papers, files on the constitution and bylaws, membership materials, records of the Board of Trustees, files related to management of the American Historical Review, and the files of several association presidents and executive directors. The series also includes files related to finances, chiefly Finance Committee material and auditor's reports. The remainder of the series consists of the records of an internal Review |
| | - |

| box 925-959 | Board that evaluated the management and organization of the association from 1971 to 1973. Material types include agendas, meeting minutes, correspondence, reports, circulars, printed matter, memoranda, and financial material. Arranged according to Executive Council, Finance, and Review Board, then chronologically by year and alphabetically by name or material type therein. Part C: Committees and Delegates, 1966-1986 The Committees and Delegates series consists of correspondence, membership information, |
|--------------------|--|
| | votes, reports, and other records related to committee business and activities. The series includes material for internal committees, joint committees with related organizations, and delegates representing the American Historical Association in external committees, organizations, and projects. There are also files on historians from other countries. Material types include general correspondence, printed material, publications, reports, membership material, and voting records. Arranged chronologically by year and alphabetically by name of committee therein. |
| BOX 959-1015 | Part C: Divisions, 1969-1986 The Divisions series consists of files of the Professional, Research, and Teaching divisions of the American Historical Association. The three divisions are the major units for formulating policy and making recommendations to the Executive Council. Records of the Professional Division document efforts to disseminate employment information and protect the rights of historians, and include materials on professional complaints, ethics and standards, annual reports, surveys of the historical profession, and relevant lawsuits and legal cases. Records of the Research Division document members' work to promote historical scholarship, preserve historical documents, and ensure equal access to information. Topics of interest include research ethics, access to presidential papers, the classification and destruction of government records by intelligence agencies, research grants, and institutional search and reproduction fees. Records of the Teaching Division document efforts to disseminate information about the training of history teachers in schools, colleges, and universities, including regional teaching conferences, training courses, and pamphlet series. Materials also include planing for National History Day conferences, surveys, television projects, innovations in teaching history, and proposals for the development of a popular history magazine. Material types include general correspondence, printed material, publications, annual reports, pamphlets, surveys, project proposals, and conference materials. Arranged alphabetically by division, then chronologically by year and alphabetically by name or material type therein. |
| BOX 1015-1111 | Part C: General Correspondence, 1973-1986 The General Correspondence series consists of correspondence with individuals, academic and professional organizations, research institutions, government entities, publishers, and other correspondents. Some correspondence is also arranged by general subject or issue, including the activites of the American Historical Association, access to historical records and research material, scholarly publishing, and education and teaching. Material types include letters, memoranda, and printed matter. Arranged chronologically by year and alphabetically by name or subject therein. |
| BOX 1111-1117 | Part C: Prizes and Awards, 1967-1986 The Prizes and Awards series spans the years 1967-1986, with the bulk of the material dating between 1973 and 1983. The series chronicles the many awards and prizes the American Historical Association presented for excellence in scholarship and authorship and is primarily comprised of correspondence between entrants and members of the Committee |

on Prizes. At times, writing samples are also included. Many of the prizes reflected in the series were awarded annually, with the exception of the Bicentennial Award, which was presented in honor of the United States' bicentennial in 1976. In addition to documentation of these prizes, the series also contains material related to the organization, structure, and function of the Committee on Prizes in the years between 1973 and 1976.

Material types include correspondence and printed matter.

Arranged alphabetically by prize or award name.

BOX 1117-1143 Part C: Publications, 1954-1986

The Publications series spans the years 1954-1986 and documents several of the American Historical Association's publications, primarily during the 1980s. The series includes correspondence and publication specifications related to the Employment Information Bulletin, which posted job information and opportunities; Perspectives, the organization's monthly newsletter; and the American Historical Review, the organization's monthly journal. The majority of the series is comprised of material reflecting the creation and management of American Historical Review, including a general correspondence file and correspondence files maintained by the journal's editor at the time, Otto Pflanze, which primarily chronicle disputes with prospective and published authors. There are also files related to selection and editing of articles appearing in print, editorial decisions, and publication specifications. With few exceptions, the series does not include drafts of rejected manuscripts.

Material types include correspondence, publication specifications, and article drafts. Arranged alphabetically by publication title or topic.

BOX 1143-1155 Part C: Women Historians and Women's History, 1971-1985

The Women Historians and Women's History series consists of material relating to women in the academic profession, as well as the study of women's history. The series includes records of the American Historical Association's Committee on Women Historians and files relating to the Directory of Women Historians, initially called the "Roster of Women Historians" or "women's roster," a directory of contact information for women historians in the United States. Also included in the Directory of Women Historians materials are files on job postings and requests for teaching and administrative positions in academia. The series also contains grant proposals and teaching aides for teaching women's history and resources supporting women in the profession, including the "Survival Manual" and the "Guidelines on Hiring Women Historians in Academia."

Material types include correspondence, printed material, reports, minutes, and publications. Arranged alphabetically by title or material type.

Container List

| Container | Contents |
|------------------|---|
| BOX 1-211 | Part A: Secretary's File I, 1884-1956 |
| | Correspondence, letterbooks, circular letters, reports, minutes, meeting and conference material, programs, publications, handbooks, membership and other lists, financial records, speeches, and printed matter. <u>See also Containers 474-493</u> , Secretary's File II series. Arranged chronologically and thereunder by type of material or topic. |
| box 1 | Letterbooks |
| | First book, 1890-1901 |
| | Second book, 1903-1905 |
| | Third book, 1905-1908 |
| BOX 2 | Handbooks, ledgers, and lists of members |
| | Small ledger of cash disbursements, 1919 |
| | Small ledger, petty cash accounts, 1920-1931 |
| | Handbook, includes officers, committees, act of incorporation, constitution, organizations and activities, and list of members, 1909 |
| | Handbook, 1911 |
| | Small envelope containing list of members, 1892 |
| | Large yellow book containing list of members, circa 1900 |
| | Small book, No. 3, containing list of attendants at Conference on Archivists, New York, N.Y., 1909 |
| | Small book, No. 4, containing list of attendants apparently at an annual meeting, undated |
| BOX 3 | Handbooks and lists of members |
| | 1894, officers, act of incorporation, constitution, list of members, and historical societies in the U.S. |
| | 1896-1900 |
| | 1902-1905 |
| | 1907 |
| | 1909 |
| | 1911 |
| BOX 4 | Correspondence |
| | 1884-1892 |
| | 1893 |
| | A-K |
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| | primary governing body of the American Historical Association, including conducting |
| | business, setting policy, and managing financial and legal matters. Records include agenda |
| | and meeting minutes, committee papers, files on the constitution and bylaws, membership materials, records of the Board of Trustees, files related to management of the American |
| | Historical Review, and the files of several association presidents and executive directors. |
| | The series also includes files related to finances, chiefly Finance Committee material and |
| | auditor's reports. The remainder of the series consists of the records of an internal Review |
| | Board that evaluated the management and organization of the association from 1971 to 1973. |
| | Material types include agendas, meeting minutes, correspondence, reports, circulars, printed |
| | matter, memoranda, and financial material. |
| | Arranged according to Executive Council, Finance, and Review Board, then chronologically by year and alphabetically by name or material type therein. |
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| | The Divisions series consists of files of the Professional, Research, and Teaching divisions of the American Historical Association. The three divisions are the major units for formulating policy and making recommendations to the Executive Council. Records of the Professional Division document efforts to disseminate employment information and protect the rights of historians, and include materials on professional complaints, ethics and standards, annual reports, surveys of the historical profession, and relevant lawsuits and legal cases. Records of the Research Division document members' work to promote historical scholarship, preserve historical documents, and ensure equal access to information. Topics of interest include research ethics, access to presidential papers, the classification and destruction of government records by intelligence agencies, research grants, and institutional search and reproduction fees. Records of the Teaching Division document efforts to disseminate information about the training of history teachers in schools, colleges, and universities, including regional teaching conferences, training courses, and pamphlet series. Material salso include planing for National History Day conferences, surveys, television projects, innovations in teaching history, and proposals for the development of a popular history magazine. Material types include general correspondence, printed material, publications, annual reports, pamphlets, surveys, project proposals, and conference materials. Arranged alphabetically by division, then chronologically by year and alphabetically by name or material type therein. |
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| | The Prizes and Awards series spans the years 1967-1986, with the bulk of the material dating between 1973 and 1983. The series chronicles the many awards and prizes the American Historical Association presented for excellence in scholarship and authorship and is primarily comprised of correspondence between entrants and members of the Committee on Prizes. At times, writing samples are also included. Many of the prizes reflected in the series were awarded annually, with the exception of the Bicentennial Award, which was presented in honor of the United States' bicentennial in 1976. In addition to documentation of these prizes, the series also contains material related to the organization, structure, and function of the Committee on Prizes in the years between 1973 and 1976. Material types include correspondence and printed matter. Arranged alphabetically by prize or award name. |
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| вох 1117-1143 | Part C: Publications, 1954-1986 |
| | The Publications series spans the years 1954-1986 and documents several of the American Historical Association's publications, primarily during the 1980s. The series includes correspondence and publication specifications related to the Employment Information Bulletin, which posted job information and opportunities; Perspectives, the organization's monthly newsletter; and the American Historical Review, the organization's monthly journal. The majority of the series is comprised of material reflecting the creation and management of American Historical Review, including a general correspondence file and correspondence files maintained by the journal's editor at the time, Otto Pflanze, which primarily chronicle disputes with prospective and published authors. There are also files related to selection and editing of articles appearing in print, editorial decisions, and publication specifications. With few exceptions, the series does not include drafts of rejected manuscripts. Material types include correspondence, publication specifications, and article drafts. Arranged alphabetically by publication title or topic. |
| BOX 1117 | American Historical Review |
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| | The Women Historians and Women's History series consists of material relating to women in the academic profession, as well as the study of women's history. The series includes records of the American Historical Association's Committee on Women Historians and files relating to the Directory of Women Historians, initially called the "Roster of Women Historians" or "women's roster," a directory of contact information for women historians in the United States. Also included in the Directory of Women Historians materials are files on job postings and requests for teaching and administrative positions in academia. The series also contains grant proposals and teaching aides for teaching women's history and resources supporting women in the profession, including the "Survival Manual" and the "Guidelines on Hiring Women Historians in Academia." Material types include correspondence, printed material, reports, minutes, and publications. Arranged alphabetically by title or material type. |
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